

C4E Champion Award

Bylaws

1. Purpose

The Award is organised by the Central & Eastern European Energy Efficiency Forum (C4E Forum) to recognise the **extraordinary contribution of public officials and elected local officials in Central and Eastern Europe to progressing energy efficiency policies in their country or region**. The Award is organised every two years with an award ceremony at the C4E Forum. There is one National Award per eligible country and a Regional Award among national winners.

2. Organisers

The Award is organised by the Renovate Europe Campaign (C4E Forum brand owner) and the C4E Forum's national co-organising partner (HUPFAS in 2025).

3. Nomination

Any person or organisation (nominating party) can nominate a public official from central, regional or municipal government or public institution, agency or authority active in energy efficiency policies (nominee) for the National Award. Elected officials from the local level are also eligible.

Geographically, nominations are accepted from Central and Eastern European countries that are in the EU plus Ukraine. This means that Bulgaria, Croatia, Czechia, Estonia, Hungary, Latvia, Lithuania, Poland, Romania, Slovakia, Slovenia and Ukraine are the countries covered by the Award. Additionally, nominations from the Western Balkans (Bosnia & Herzegovina, Serbia, Montenegro, North Macedonia, and Albania) can be submitted provided that a national jury is established and an organisation is identified to cover the fee waiver for the national champion.

National nomination requirements are:

- The nominating party must provide a reasoning, with adequate documentation, of the positive contribution of the nominee to progressing energy efficiency policies;
- The nomination must include the written consent of the nominee to be considered for the National Award and his or her willingness to attend the C4E Forum in person to be present for the Award ceremony;
- The nomination must include at least two (2) endorsement letters from other relevant organisations and / or people.

The nominations are submitted by email to info@c4eforum.net using the nomination form (attachment).

4. Juries

There are 2 Juries for the C4E Award:

- National Jury, choosing the winner of the National Award
- Regional Jury, choosing the winner of the Regional Award

The juries for the national awards must have 3 members each approved by the organisers. Ideally the organisations represented on a National Jury are: the Renovate Europe National Partner, a not-for-profit organisation familiar with energy renovation policies in the country such as a Green Building Council, and a civil society organisation. In the event that it is not possible to find a 3rd member, then a person nominated by the Renovate Europe Campaign may be part of the national jury in question.

In addition to selecting the National Champion, each National Jury may also grant honorable mentions to non-winning nominees who have made noteworthy contributions to energy efficiency policies.

The jury for the Regional Award has 3 members:

- One member representing the Renovate Europe Campaign.
- One member from the co-organiser (who cannot vote for the national champion from their country).
- One member from another organisation agreed and invited by the organisers.

To avoid conflict of interest, members of the Regional Jury are not allowed to make nominations for National Champions.

5. Criteria and assessment

Basic criteria: each nominated person should be in service for more than 3 years, have full integrity when it comes to transparency and corruption and should have no contract with the nominating party or any jury member.

Main criteria: there must be documented evidence of the extraordinary contribution of the nominee to progressing energy efficiency policies.

Each Jury will evaluate the nominations in two steps:

- I. Compliance with nomination requirements (point 3) and with basic criteria results in a shortlist of nominees.
- II. Performance in main criteria leads to decision on winner.

Each jury produces a written report from its evaluation of nominations, which is submitted to the Regional Jury via email along with all relevant documentation at the time of notifying the Regional Jury of the name of the National Champion.

Individuals who were nominated for the 2023 edition of the award are not eligible for nomination in this edition of the C4E Champion Award.

6. Prize

National winners shall receive a signed Certificate stating that they are the National Champion and they will be given a fee-waiver to participate in the upcoming C4E Forum at which the Regional Champion shall be announced. The Regional winner will also receive a special trophy (or commemorative item) as their award.